



# Specifications Document: Aid for the Creation of Spin-offs Originating from Public Research

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## Objective of the Aid

To support the creation of spin-offs originating from Luxembourgish public research institutions, with the aim of increasing their chances of securing initial funding rounds.

This aid provides eligible companies with public financial support of up to 200 000 EUR, made available by the Ministry of the Economy in accordance with the law of 20 December 2019 establishing a *de minimis* aid scheme.

## Eligibility Conditions

The company must be a spin-off originating from a Luxembourgish public research institution and must meet the following conditions:

- Hold a valid business permit issued by the Ministry of the Economy;
- Qualify as a small enterprise, as defined in Annex I of Commission Regulation (EU) No 651/2014 of 17 June 2014 declaring certain categories of aid compatible with the internal market under Articles 107 and 108 of the Treaty [TFEU] (OJ 2014, L 187, p. 1), as amended by Commission Regulation (EU) 2023/1315 of 23 June 2023 (OJ 2023, L 167, p. 1);
- Be established as either a public limited company (*société anonyme*) or a private limited liability company (*société à responsabilité limitée*);
- Neither the company nor, if applicable, the group it belongs to, must have been registered for more than one year;
- Possess fully paid-up share capital of at least 15 000 EUR;
- Hold a signed agreement for a licence to use or commercially exploit a technology, know-how, or intellectual property right, or hold a signed transfer agreement for such rights from a public research institution;
- Have a robust business plan capable of convincing investors, demonstrating both the economic viability and feasibility of the project;
- Must not have previously benefited from an aid scheme.

## Legal Basis

[Law of 20 December 2019 establishing a de minimis aid scheme](#)



## Eligible Costs

Eligible costs include the operating expenses of the company for a maximum period of 18 months prior to a potential fundraising round. These costs must have been incurred after the aid application has been submitted to the Ministry of the Economy. The eligible costs are classified as follows:

Catégorie	Description
Personnel costs	Salaries and social security contributions of staff
Technical and development costs	Rental/acquisition of technical equipment/software, certifications, intellectual property protection, regulatory consulting, acquisition of specific technical expertise
Testing Costs	Acquisition and execution of product/service tests (e.g.: rental of environmental or specific testing facilities, acquisition of testing services, laboratory tests, clinical trials, etc.)
Data acquisition costs	Acquisition of specific data and/or databases
Customer discovery costs	User experience analysis, sales-related activities
Facilities and infrastructure costs	Rental of laboratories and/or offices, IT infrastructure, use of Cloud services and High Performance Computing (HPC), etc.
General and administrative expenses	Telecommunications, accounting, insurance, legal advice, etc.

The company must submit a detailed forecast of the estimated costs as part of the aid application.

## Amount of Aid

The amount of aid requested by the company may not exceed 80% of the eligible costs required to cover the period up to the first fundraising round, or a maximum duration of 18 months.

In addition, the company must provide private financing, either in the form of fully paid-up cash contributions to the share capital or through other forms of investment such as shareholder loans or debt investments, representing at least 20% of the financing needs for this period.

The maximum amount of financial aid is 200 000 EUR, granted in the form of a capital subsidy by the Ministry of the Economy.



## Submission of the Application

To submit an aid application to the Ministry of the Economy, the company must go through [Luxinnovation](#).

When submitting the aid application, the company must provide the following information:

- A business plan demonstrating the economic viability and feasibility of the project;
- A financing plan and a cash flow projection over a 3-year period;
- A licence or transfer agreement for the technology, know-how, or intellectual property right signed by a public research institution;
- A notarised deed demonstrating fully paid-up share capital of at least 15 000 EUR;
- An organization chart.

**Important:** The application must be submitted before the start of the cost eligibility period. Costs incurred prior to submission of the aid application to the Ministry of the Economy will not be considered.

## Disbursement of the Aid

The aid is disbursed in two instalments, each subject to specific conditions that the company must meet:

### 1. First Installment (Advance of 80%):

The first installment will be paid as an advance of 80% of the total amount of aid.

Payment is conditional upon proof that the company has the required 20% co-financing in the form of a cash contribution to the fully paid-up capital, or other forms of investment, such as shareholder loans or debt investments.

### 2. Second Installment (Remaining 20 %):

The second instalment is available under the following conditions:

- One or more notarised deeds confirming a successful fundraising round of at least 200 000 EUR;
- A certified statement of expenses, duly validated by a chartered accountant in accordance with the Law of 10 June 1999 on the organisation of the profession of chartered accountant;



The payment request for the second instalment must be submitted by email before the foreclosure deadline indicated in the ministerial decision. The request must be sent to the following address: [paiement.fae@eco.etat.lu](mailto:paiement.fae@eco.etat.lu)

It is essential that the company includes all required supporting documents, as previously listed, and that the payment request form is duly completed and submitted together with the application.

### **Final Provisions**

The applicant company is hereby informed that the Ministry of the Economy may, at its sole discretion, request additional information in order to process the application as well as any subsequent payment requests. By submitting its application, the company agrees that, in the event of bankruptcy, judicial or voluntary liquidation, any ongoing aid payments will be immediately suspended.