LE GOUVERNEMENT
DU GRAND-DUCHÉ DE LUXEMBOURG
Ministère de l'Économie

Direction générale des classes moyennes

Direction générale des classes moyennes
19-21, boulevard Royal, L-2449 Luxembourg
P.O. Box 535, L-2937 Luxembourg
Email : info.pme@eco.etat.lu
Phone : 247 74700

APPLICATION FOR TERMINATION OF ACTIVITY

This interactive page requires Adobe Acrobat® Reader® version 8.1.3 or higher. The latest version of Adobe Acrobat Reader for all systems (Windows, Mac, etc.) can be downloaded for free on the website of Adobe Systems Incorporated.

Important note:
Before proceeding, please check whether your business permit is still valid.
The list of companies with a valid business permit is available at:
https://guichet.public.lu/en/outils/autorisations.html

1. Application details

Fields marked with an * are mandatory

Contact details of the declarant / authorised representative

Business permit number of the authorised representative *:

Surname *:

First name *:

National identification number *:

Date of birth *:

Nationality *:

Street and number *:

Town / city *: Postcode *:

Country *:

For companies:

Name of the company:

Identification number of the company:

Application for termination of the following activities:

Permit number *	Label	Issued on	Cancellation as of *	Reason *

MEC_PM_CA_E_202201_0

If you have any questions relating to the content of this form, please call the following number: (+352) 247 74700

If you have any questions relating to the signing and electronic submission of this form, please contact the Guichet.lu helpdesk at the following phone number: (+352) 247 82 000

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Please note:
Business permits cannot be put on hold or suspended. The permit must be sent to us by post with an accompanying letter stating the reason for the cancellation. You are requested to return permits that are in the process of being invalidated to the Ministry of the Economy. Please note that a business permit cannot be cancelled retroactively. Ministerial decrees will be dated in the month in which the cancellation request is received.

2. Supporting documents required

Fields marked with an * are mandatory

This application must be accompanied by the following supporting document(s):

- ☐ The original business permit (if in your possession)
- ☐ Letter of resignation / dismissal or document justifying this application
- ☐ Copy of the minutes of the extraordinary general meeting stating the resignation/dismissal/removal from office/management position/deregistration/dissolution/voluntary or judicial liquidation of a company

3. Validation

By signing the document, the applicant certifies that the data provided are correct

The modified law of 2 August 2002 on the protection of persons with regard to the processing of personal data stipulates that the answers to this form may not be used for any other purpose than the processing of the application to the General Directorate for Small and Medium-Sized Enterprises. In compliance with the terms of the aforementioned legislation, the right to access, rectification and deletion of data is guaranteed.

4. Signature

Fields marked with an * are mandatory

Done at : _____

Date of the application *: _____

Handwritten signature of the applicant *:
(or electronic signature)

5. Submission by post

Send the completed and signed document together with the supporting documents by post to the following address:

Ministère de l'Économie
Direction générale des classes moyennes
BP 535
L-2937 Luxembourg

6. Submission by email

Send the completed and signed document together with the supporting documents to the following email address:

info.pme@eco.etat.lu

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