



## Non-profit organisation - Application for financial aid in relation with the operating costs of the management of a tourism infrastructure - COVID-19 - Year 2020



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### 1. Input

Fields marked with an \* are compulsory

#### Information about the applicant body

Name of the applicant body\*:

National identification number\*:

Legal form\*:

☐ Non-profit association

Postal address\*:

Postcode\*:

Town/city\*:

Phone number\*:

Website\*:

#### Person in charge of the applicant body

First name and surname\*:

Function\*:

Email address:

Phone number\*:



### Person responsible for the application for financial aid

First name and surname\*:

Email address:

Phone number\*:

Postal address\*:

Postcode\*:

Town/city\*:

### Applicant body's bank account details

Account holder:

BIC code:

IBAN code:

### Operating costs

Eligible expenses	Expenses incurred
Advertising and communication expenses	
Expenses in relation with a digitalisation project	

## 2. Supporting documents

- ☐ Articles of association of the non-profit association as filed with the RCS
- ☐ A statement of subsidies received from other ministries and copies of agreements with other ministries
- ☐ Balance sheet and profit and loss accounts 2019 as voted at the last general meeting
- ☐ The projected budget for 2020 as voted at the last general meeting and the corrected projected budget as at 31 July 2020
- ☐ The summary statement of communication and advertising expenses incurred in 2020, accompanied by invoices and proofs of payment
- ☐ A description of the digitalisation project carried out in 2020, with signed orders, invoices and proofs of payment
- ☐ An illustration of the communication and advertising materials for which financial aid is requested



### 3. Time limits

Submission deadline: **15 December 2020**

### 4. Signature

Fields marked with an \* are compulsory

By signing the document, the applicant certifies that the data provided are correct

Town/city\*:

Date\*:

First name and surname\*:

Handwritten signature\*:  
(or electronic signature)

#### How to submit the form

Please send the duly completed and signed form along with the supporting documents by  
email to [covid19.tourisme@eco.etat.lu](mailto:covid19.tourisme@eco.etat.lu), or  
by post to

**Ministère de l'Économie**  
**Direction générale du tourisme**  
**Aides financières et comptabilité**  
**B.P. 86**  
**L-2937 Luxembourg**