**Fit 4 Horizon 2020 – Project Sheet**

Thank you for your interest in European funding for research and innovation. The checklist below will allow us to better understand your situation, and help us tailor our advice and services to your needs. Please provide as much detail as possible. However, as levels of experience with EU programmes vary, not all questions are mandatory. Mandatory questions are marked with a \*.

We will come back to you within three to five business days at the latest to move your project forward. All information is treated in a confidential manner.

**Your contact details\***

|  |  |
| --- | --- |
| **Organisation** |   |
| **Contact person name** |   |
| **Address** |   |
| **Phone** |   |
| **Email** |   |
| **Luxinnovation contact (if any)** |   |

**Your organisation\***

Please describe briefly your organisation and its activities, or share a link to a relevant page of your website.

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List up to 5 keywords describing your sector or specialisation

|  |  |
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| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. |  |

Is your company a small-medium sized enterprise (SME)?

[ ]  Yes [ ]  No

Have you already participated in an EU funded project?

[ ]  Yes (if so, please indicate title, website, start/end date)

|  |
| --- |
|  |

[ ]  No

**Your project idea**

If you already have identified a call/topic of interest, please indicate its reference (e.g. *NMBP-15-2019, EIC-SMEInst-2020*):

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Do you already have a project idea?\*

[ ]  Yes [ ]  No

**If yes, please describe your project/product/process idea, its main innovation and how it differs from existing standards or competing initiatives.**

If you have not focused on a project yet, please describe your main internal competences, collaborations and research strategy.

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Please list up to 5 keywords describing your project idea:

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| Click or tap here to enter text. | Click or tap here to enter text. |
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| Click or tap here to enter text. |  |

Do you intend to be coordinator of or partner in the project?

[ ]  Coordinator [ ]  Partner

Please list potential project partners:

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Type** ***(SME, industry, academic, …)*** | **Potential contribution****to the project/role in****the consortium** | **Country** |
| Confirmed partners |
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| Partners to be invited |
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Are you looking for partners?

[ ]  Yes [ ]  No

If yes, please describe briefly the type of partners/expertise you are looking for:

|  |  |  |  |
| --- | --- | --- | --- |
| **Type of partner sought***end/user, R&I, service provider, communication, management* | **Area of expertise/expected contribution** | **Type***if relevant to balance the consortium: University, SME, Industry, consultant* | **Country***If relevant to balance the**consortium* |
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Please return the form to:

**Luxinnovation GIE**

**NCP Horizon 2020 Team**

**ncp.horizon2020@luxinnovation.lu**