



## TIME LIMITS

### 1. General rule

Conforming to common law and specifically article 4 paragraph (1) of the amended law of 7 November 1996 on the organisation of administrative jurisdictions, the persons having applied for an authorisation to stay can consider their request rejected and should take their case to the administrative tribunal if no decision has been made after a period of **three months**. This deadline does not apply if the legislation sets a specific date.

### 2. Time limits set by the modified law of 29 august 2008 on the free movement of people and immigration

Issue of certificate of registration ( <i>attestation d'enregistrement</i> )	immediately
Issue of permanent residence permit ( <i>attestation de séjour permanent</i> )	within the month following the application
Issue of residence card for family members ( <i>carte de séjour membre de famille</i> )	six months*
Issue of permanent residence card ( <i>carte de séjour permanent</i> )	three months
Processing of request for authorisation to stay as transferred worker, posted worker, independent worker, athlete, student, pupil, trainee, volunteer, researcher ( <i>demande d'autorisation de séjour en tant que travailleur salarié transféré, travailleur salarié détaché, travailleur indépendant, sportif, étudiant, élève, stagiaire, volontaire, chercheur</i> )	three months **
Processing of request for authorisation to stay as salaried worker and work permit for holders of a residence permit as a « family member » or « private reasons » wishing to engage in <u>part-time</u> salaried activity ( <i>demande d'autorisation de séjour en tant que travailleur salarié et d'autorisation de travail pour détenteur d'un titre de séjour « membre de famille » ou « vie privée » pour l'exercice d'une activité rémunérée à titre accessoire</i> )	Four months, time limit can be extended **
Processing of request for authorisation to stay as highly qualified worker (« European blue card ») ( <i>demande d'autorisation de séjour en tant que travailleur hautement qualifié (« carte bleue européenne »)</i> )	90 days **
Processing of request for authorisation to stay for a family member of a third-country national ( <i>autorisation de séjour du membre de famille d'un ressortissant de pays tiers</i> )	nine months, time limit can be extended **
Processing of request for status of long-term resident ( <i>statut de résident de longue durée</i> )	six months, time limit can be extended
Processing of request for authorisation to stay for the long-term resident of another EU member State ( <i>autorisation de séjour du résident de longue durée d'un autre Etat membre</i> )	four months, time limit can be extended for three months
Processing of an application for renewal of the residence permit	three months ***

\* The third-country national who is a family member of an EU citizen must apply for a residence card within the three months following his or her first meeting with the municipality of his or her chosen place of residence. A receipt that testifies the request for a residence card is given **immediately**. This receipt can serve as a residence card for a period of **six months** maximum.

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\*\* The third-country national who has been authorised to stay on Luxembourg territory must go to the council of his or her chosen place of residence within the **three working-days** following his or her arrival, taking the temporary authorisation to stay, in order to complete a declaration of arrival. He or she will be given one copy of the declaration as a receipt. The possession of this receipt and of the authorisation to stay provides proof of the legality of the stay until the residence permit has been issued. The applicant must undergo medical examination.

\*\*\* Requests for renewal of residence permits must be submitted to the minister two months before the expiry date of the permit.

**IMPOTRANT:**

**The time limits only become relevant once the application submitted to the minister is complete! Only the applications that include the required indications and documents will be processed. An incomplete application will be returned to the applicant.**