



## Mandate to certify a CESOP business eSpace



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This form grants a mandate to a natural person in order to certify a CESOP business eSpace in MyGuichet.lu on behalf of a Payment Service Provider. The MyGuichet.lu procedure to upload the files with cross-border transactions can only be launched from a certified business eSpace. This form, duly filled-in and signed, together with a recent excerpt from the trade register (showing that the signatory is authorised to act on behalf of the legal entity) are the compulsory supporting documents that must be attached to the request for certification of a CESOP business eSpace procedure in MyGuichet.lu.

### 1. Input

#### Payment Service Provider (PSP)

##### 1. Identification numbers of the Payment Service Provider

National id number:  <sup>(1)</sup> Taxpayer resident in Luxembourg: specify (1), (2) and (3)

RCS number:  <sup>(2)</sup>  Does not exist Taxpayer resident in the EC (not LU): specify (4) with the intra-community VAT -Number. If subject to the Luxemburgish VAT, then specify (1) and (3)

VAT identification number: LU  <sup>(3)</sup>  Does not exist Taxpayer resident outside of the EC: specify (4)

Non-LU reference number:  <sup>(4)</sup>

##### 2. Trade name / Corporate name of the PSP:

##### 3. Address of the PSP

Country and postcode:  -  City:

Street:  No:  Phone:

##### 4. Person acting on behalf of the Payment Service Provider (signing person)

Surname:  First Name:

Capacity:  Phone:  E-mail:

##### 5. Person entitled to certify a CESOP business eSpace

Surname:  First Name:

E-mail:  Phone:

### 2. Protection of personal data

Insofar personal data concerning natural persons are transmitted, these are processed by the Registration Duties, Estates and VAT Authority as controller, in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27th, 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (GDPR). For further information, please consult the reference to the provisions of the GDPR on the website of the Registration Duties, Estates and VAT Authority. (<https://pfi.public.lu/>)



### 3. Signature

**By signing this document you confirm that the information entered on this form is true and accurate**

read and approved

Signed in\*:

On\*:

Surname\*:

First Name\*:

Digital or manual signature of the person acting on behalf of the legal entity

