



Direction de l'Aviation Civile
Grand-Duché de Luxembourg

APPLICATION AND REPORT FORM FOR THE FI(B) ASSESSMENT OF COMPETENCE

Applicant's licence number:

AMC1 BFCL.345 / AMC2 BFCL.345 / AMC3 BFCL.345 / BFCL.315(a)(4) / BFCL.360(a)(2)

I hereby apply for the issue of a flight instructor certificate for balloons (FI(B)) in accordance with Annex III (Part-BFCL) to Regulation (EU) 2018/395.

1. Applicant's personal details

Applicant's last name:	First name(s):	
Date of birth :	Tel	
Address:	Email :	
Country:		
Date :	Signature of applicant :	

2. Licence details

Class extensions : (tick as applicable)	<input type="checkbox"/> Hot-air balloons/Groups: A B C D <input type="checkbox"/> Gas balloons <input type="checkbox"/> Hot-air airships
Additional privileges: (tick as applicable)	<input type="checkbox"/> Tethered hot-air balloon flight rating <input type="checkbox"/> Night rating

3. Pre-course flying experience (initial application only)

Total flying hours in different classes	Hot-air balloon	Gas balloon	Hot-air airship
PIC			
Total			

4. Pre-entry assessment (initial application only)

I recommend..... for the FI(B) course	
Name of ATO /DTO :	Date of pre-entry assessment:
Name (capital letters) of HT of the ATO/DTO:	
Name (capital letters), licence number and signature of the FI(B) conducting the flight assessment (if applicable):	

Applicant's licence number:

5. Declaration by the ATO/DTO (initial application only)

I certify that has satisfactorily completed an approved course of training for the FI(B) certificate in accordance with the relevant syllabus.

Flying hours during the course:

Take-offs during the course

Name(s) of HT:

Signature:

Name of ATO/DTO:

FROM HERE TO BE COMPLETED BY THE EXAMINER

6 Result of the assessment of competence

Oral theoretical knowledge examination:

Practical part:

Passed

Partially passed

Failed

Passed

Partially passed

Failed

Reasons and details in case of fail or partial pass/other remarks as necessary:

In case of fail:
(tick as applicable)

I recommend further ground training before retest.

I recommend further flight/ground training with an FI(B) before re-test

I do not consider further flight/theoretical instruction necessary before re-test

I, the undersigning examiner:

- have received information from the applicant regarding their experience and instruction, and found that the experience and instruction comply with the applicable requirements of Annex III (Part-BFCL) to Regulation (EU) 2018/395;
- confirm that all the required maneuvers and exercises have been completed, unless specified otherwise above in the case of fail; and
- where applicable, have reviewed and applied the national procedures and requirements of the applicant's competent authority which is different from the competent authority that issued my examiner certificate.

Examiner's certificate number: (if applicable)

Examiner's BPL number:

Examiner's name (capital letters):

Date and examiner's signature:

7 Attachments

Detailed report as per AMC2 BFCL.345 to be attached

Copy of the FE(B) certificate (in cases where the competent authority of the applicant is different from the competent authority of the examiner)

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Date:	Applicant's licence number:
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Please address your application to the Direction de l'Aviation Civile:

Office address	Telephone	Fax	Website	e-mail
4, rue Lou Hemmer L-1748 Luxembourg	(+352) 247 74947	(+352) 46 77 90	www.dac.gouvernement.lu	lic@av.etat.lu

GENERAL

- (a) The format and application form for the assessment of competence are determined by the competent authority.
- (b) The balloon that is used for the assessment should meet the requirements for training aircraft.
- (c) The FE(B) acts as the PIC, except in circumstances agreed upon by the FE(B) when another FI(B) is designated as PIC for the flight.
- (d) The 'student' is either a real balloon student pilot under training or, in all other cases, the FE(B) or another FI(B). The applicant is required to explain the relevant exercises and to demonstrate their conduct to the 'student', where appropriate. Thereafter, the 'student' executes the same manoeuvres which can include typical mistakes of inexperienced students. The applicant is expected to correct mistakes orally or, if necessary, by intervening physically.
- (e) If more than one flight is necessary in order to complete all relevant exercises, these flights should be completed as close together in time as practicable and, in any case, within a period of 6 months. In principle, failure in any exercise requires a retest covering all exercises, with the exception of those that may be retaken separately. The FE(B) may terminate the assessment at any stage if they consider that a retest is required.
- (f) The total flight time of the assessment of competence should be at least 45 minutes.

CONTENT OF THE ASSESSMENT OF COMPETENCE

- (b) Section 1, the oral theoretical knowledge examination part of the assessment of competence, is divided into two parts:
 - (1) The applicant is required to give a lecture under test conditions to other 'student(s)', one of whom will be the FE(B). The test lecture is to be selected from items of Section 1. The amount of time for the preparation of the test lecture is agreed upon beforehand with the FE(B). Appropriate literature may be used by the applicant. The test lecture should not exceed 45 minutes.
 - (2) The applicant is tested orally by an FE(B) for knowledge of items of Section 1 and the core instructor competencies (teaching and learning content given in the FI(B) training course).
- (c) Sections 2, 3 and 4 comprise exercises to demonstrate the ability to be an FI(B) (for example, instructor demonstration exercises) chosen by the FE(B) from the flight syllabus of the FI(B) training course. The applicant is required to demonstrate FI(B) abilities, including briefing, flight instruction and de-briefing.

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Date:	Applicant's licence number:
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AMC3 FCL.935

Contents of the flight instructor certificate (FI(B)) skill test, oral theoretical knowledge examination and proficiency check

SECTION 1 - THEORETICAL KNOWLEDGE ORAL		
		Examiner's Initials when test completed
1.1	Air law	
1.2	Aircraft general knowledge	
1.3	Flight performance and planning	
1.4	Human performance and limitations	
1.5	Meteorology	
1.6	Navigation	
1.7	Operational procedures	
1.8	Principles of flight	
1.9	Training administration	
1.10	Assessment of a BPL student's readiness for first solo flight	
1.11	Particularities of pre-flight briefing prior to the first solo flight of a BPL student	
SECTION 2 - PRE-FLIGHT BRIEFING		
2.1	Visual presentation	
2.3	Technical accuracy	
2.4	Clarity of explanation	
2.5	Clarity of speech	
2.6	Instructional technique	
2.7	Use of models and aids	
2.8	Student participation	
2.1	Visual presentation	
SECTION 3 - FLIGHT		
3.1	Arrangement of demonstration	
3.2	Synchronisation of speech with demonstration	
3.3	Correction of faults	
3.4	Aircraft handling	
3.5	Instructional technique	
3.6	General airmanship and safety	
3.7	Positioning and use of airspace	
SECTION 4 - POSTFLIGHT DE-BRIEFING		
4.1	Visual presentation	
4.2	Technical accuracy	
4.3	Clarity of explanation	
4.4	Clarity of speech	
4.5	Instructional technique	
4.6	Use of models and aids	
4.7	Student participation	



Direction de l'Aviation Civile
Grand-Duché de Luxembourg

INFORMATION NOTE ON DATA PROTECTION NOTICE D'INFORMATION SUR LA PROTECTION DES DONNEES

Personnel licences

Licences du personnel

Personal data are processed for the purpose of aviation safety by guaranteeing that only persons possessing the required competences obtain a pilot licence, aircraft maintenance licence or cabin crew attestation.

The data subject has the right :

- to access to their personal data,
- to rectification or erasure of personal data or restriction of processing,
- to object to processing,

by contacting the data protection officer (dpo@av.etat.lu). Proof of identity has to be included in the request (ex. copy of identity card or passport, licence number, etc.).

Failure to provide the requested data will prevent the issuance, renewal/revalidation or transfer of the licence or attestation.

For more detailed information on the protection of your personal data, please consult our website:

<https://dac.gouvernement.lu/en/data-protection.html>

Les données à caractère personnel sont traitées en vue de la sécurité des activités aériennes en garantissant que seules les personnes possédant les compétences requises obtiennent une licence de pilote, une licence de maintenance d'aéronef ou un certificat de membre d'équipage.

Toute personne concernée a le droit :

- d'accéder à ses données personnelles,
- de demander la rectification ou l'effacement des données personnelles, ou la limitation du traitement,
- de s'opposer au traitement,

en contactant le délégué à la protection des données (dpo@av.etat.lu). Une preuve de l'identité doit être jointe à la demande (ex. copie de la carte d'identité ou du passeport, numéro de la licence, etc.).

Le fait de ne pas fournir les données à caractère personnel requises à la DAC fera obstacle à la délivrance, le renouvellement/la revalidation ou le transfert de la licence ou du certificat en question.

Pour des informations plus détaillées sur la protection de vos données personnelles, veuillez consulter notre site web :

<https://dac.gouvernement.lu/fr/protection-donnees.html>



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