



Direction de l'Aviation Civile
Grand-Duché de Luxembourg

APPLICATION AND REPORT FORM FOR THE INSTRUCTOR ASSESSMENT OF COMPETENCE

Request for INITIAL ISSUE REVALIDATION RENEWAL
 FI CRI IRI Assessment of Competence for extension of privileges

Applicant's licence number:

AMC5 FCL.935

APPLICATION AND REPORT FORM FOR FI(A) / CRI(A) / IRI(A) / INSTRUCTOR ASSESSMENTS OF COMPETENCE

1. Applicant's personal details

Applicant's last name:	First name(s) :	
Date of birth :	Tel:	
Address :	Country :	
E-mail address :		

2. Licence details

Licence type:	Number:	
Class ratings included in the licence:	Expiry date:	
Type ratings included in the licence:	1.	
	2.	
	3.	
	4.	
	5.	
Other ratings included in the licence:	1.	
	2.	
	3.	
	4.	
	5.	

3. Pre-course flying experience for FI (FCL.915.FI) (Initial issue only)

Total flying hours	PIC SEP or TMG hours	SEP preceding 6 months	Instrument flight instruction	Cross-country hours	Navigation flight of 300NM

CPL theoretical examination passed on: (date) (For PPL(A) holders only)
(please join a copy of your examination results)

3.1 FI-IR flying experience (FCL.905(h))

IFR flight experience on aircraft <small>*Following issue of IR/BIR</small>	IFR flight experience on FSTD* <small>*Following issue of IR/BIR</small>	IRI Training course

Applicant's licence number:

3.2 CRI / IRI flying experience (FCL.915.CRI / FCL.915.IRI) (Initial issue only)

CRI	Flight time as a pilot on aeroplanes	PIC on the applicable class or type of aeroplane
For multi-engine aeroplanes (also applicable for ME IRI and FI-IR)		
For single-engine aeroplanes		
IRI	IFR Flight time after the issuance of the IR	Flight time on aeroplanes
For training in FSTDs		
For training in an aeroplane		

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4. Pre-entry flight test (FCL.930.FI(a)) (Initial issue only)

I recommend..... for the Flight Instructor course

Name of ATO:	Date of flight test:
Name of FI conducting the test: (Block capitals):	
Licence number:	
Signature:	

5. Declaration by the applicant (Initial issue only)

I have received a course of training in accordance with the syllabus approved by the Authority for the:
(Tick as applicable)

Flight Instructor Certificate FI (A)	<input type="checkbox"/>	Instrument Rating Instructor Certificate IRI (A)	<input type="checkbox"/>	Class Rating Instructor Certificate CRI(A)	<input type="checkbox"/>
Applicant's name (Block letters):			Signature:		

6. Declaration by the chief flight instructor (Initial issue only)

I certify thathas satisfactorily completed an approved course of training for the

Flight Instructor Certificate FI (A)	<input type="checkbox"/>	Instrument Rating Instructor Certificate IRI (A)	<input type="checkbox"/>	Class Rating Instructor Certificate CRI(A)	<input type="checkbox"/>
in accordance with the relevant syllabus approved by the Authority					
Flying hours during the course:					
Aircraft or FSTDs used:					
Name of chief flight instructor:					
Signature:					
Name of ATO:					

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Applicant's licence number:

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7. Flight instructor examiner's certificate

I have tested the applicant according to Part-FCL

A - FLIGHT INSTRUCTOR EXAMINER'S ASSESSMENT (in case of partial pass:)

Theoretical oral examination:		Skill test:	
Passed	Failed	Passed	Failed
<input type="checkbox"/> I recommend further flight/ground training with an FI instructor before re-test			
<input type="checkbox"/> I do not consider further flight/theoretical instruction necessary before re-test (Tick as applicable)			
B - FLIGHT INSTRUCTOR EXAMINER'S ASSESSMENT: The candidate has given proof of flying instructional ability during a proficiency check flight. This was done to the required standard for			
Flight Instructor Certificate FI (A)			
Instrument Rating Instructor Certificate IRI(A)			
Class Rating Instructor Certificate CRI(A)			
Assessment of competence in accordance with FCL.905.FI for (please indicate requested privileges)			
Tick as applicable			

FIE's name: (block letters):

Signature:

Licence number:

Date:

7. 1. Details of the Skill Test / Proficiency Check / Assessment of competence

Flight time:	Aeroplane / FSTD used :
Airport of departure:	Airport of arrival :
Main exercise:	
Name of FIE:	Licence number:
Date and place:	Signature:



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FCL.935, AMC 1-5 FCL.935**Arrangements for the flight instructor certificate (FI(A)) skill test, proficiency check and oral theoretical knowledge examination**

FCL.935 Assessment of competence

(a) Except for the multi-crew cooperation instructor (MCCI), the synthetic training instructor (STI), the mountain rating instructor (MI) and the flight test instructor (FTI), an applicant for an instructor certificate shall pass an assessment of competence in the appropriate aircraft category to demonstrate to an examiner qualified in accordance with Subpart K the ability to instruct a student pilot to the level required for the issue of the relevant licence, rating or certificate.

(b) This assessment shall include:

- (1) the demonstration of the competencies described in FCL.920, during pre-flight, post-flight and theoretical knowledge instruction;
- (2) oral theoretical examinations on the ground, pre-flight and post-flight briefings and in-flight demonstrations in the appropriate aircraft class, type or FSTD;
- (3) exercises adequate to evaluate the instructor's competencies.

(c) The assessment shall be performed on the same class or type of aircraft or FSTD used for the flight instruction.

(d) When an assessment of competence is required for revalidation of an instructor certificate, an applicant who fails to achieve a pass in the assessment before the expiry date of an instructor certificate shall not exercise the privileges of that certificate until the assessment has successfully been completed.

GENERAL

(a) The format and application form for the assessment of competence are determined by the competent authority.

(b) When an aircraft is used for the assessment, it should meet the requirements for training aircraft.

(c) If an aircraft is used for the test or check, the examiner acts as the PIC, except in circumstances agreed upon by the examiner when another instructor is designated as PIC for the flight.

(d) During the skill test the applicant occupies the seat normally occupied by the instructor (instructor's seat if in an FSTD, or pilot seat if in an aircraft), except in the case of balloons. The examiner, another instructor or, for MPA in an FFS, a real crew under instruction, functions as the 'student'. The applicant is required to explain the relevant exercises and to demonstrate their conduct to the 'student', where appropriate. Thereafter, the 'student' executes the same manoeuvres (if the 'student' is the examiner or another instructor, this can include typical mistakes of inexperienced students). The applicant is expected to correct mistakes orally or, if necessary, by intervening physically.

(e) The assessment of competence should also include additional demonstration exercises, as decided by the examiner and agreed upon with the applicant before the assessment. These additional exercises should be related to the training requirements for the applicable instructor certificate.

(f) All relevant exercises should be completed within a period of 6 months. However, all exercises should, where possible, be completed on the same day. In principle, failure in any exercise requires a retest covering all exercises, with the exception of those that may be retaken separately. The examiner may terminate the assessment at any stage if they consider that a retest is required.

CONTENT OF THE ASSESSMENT FOR THE FI

(a) In the case of the FI, the content of the assessment of competence should be the following:

(b) Section 1, the oral theoretical knowledge examination part of the assessment of competence, is for all FI and is subdivided into two parts:

(1) The applicant is required to give a lecture under test conditions to other 'student(s)', one of whom will be the examiner. The test lecture is to be selected from items of section 1. The amount of time for preparation of the test lecture is agreed upon beforehand with the examiner. Appropriate literature may be used by the applicant. The test lecture should not exceed 45 minutes;

(2) The applicant is tested orally by an examiner for knowledge of items of section 1 and the 'core instructor competencies: teaching and learning' content given in the instructor courses.

(c) Sections 2, 3 and 5 are for all FIs. These sections comprise exercises to demonstrate the ability to be an FI (for example instructor demonstration exercises) chosen by the examiner from the flight syllabus of the FI training courses. The applicant is required to demonstrate FI abilities, including briefing, flight instruction and de-briefing.

(d) Section 4 comprises additional instructor demonstration exercises for an FI for ME aircraft. This section, if applicable, is done in an ME aircraft, or an FFS or FNPT II simulating an ME aircraft. This section is completed in addition to sections 2, 3 and 5.

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Date:

Applicant's licence number:

AMC3 FCL.935**Contents of the flight instructor certificate (FI(A)) skill test, oral theoretical knowledge examination and proficiency check**

**SECTION 1
THEORETICAL KNOWLEDGE ORAL**

		Examiner's Initials when test completed
a.	Air law	
b.	Aircraft General Knowledge	
c.	Flight Performance and Planning	
d.	Human Performance and Limitations	
e.	Meteorology	
f.	Navigation	
g.	Operational Procedures	
h.	Principles of Flight	
i.	Training Administration	

SECTIONS 2 AND 3 SELECTED MAIN EXERCISES:

**SECTION 2
PRE-FLIGHT BRIEFING**

a.	Visual Presentation	
b.	Technical Accuracy	
c.	Clarity of Explanation	
d.	Clarity of Speech	
e.	Instructional Technique	
f.	Use of Models and Aids	
g.	Student Participation	

**SECTION 3
FLIGHT**

a.	Arrangement of Demo	
b.	Synchronisation of Speech with Demo	
c.	Correction of Faults	
d.	Aeroplane Handling	
e.	Instructional Technique	
f.	General Airmanship/Safety	
g.	Positioning, use of Airspace	



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SECTION 4 MULTI-ENGINE EXERCISES		
a.	¹ Actions following an Engine failure shortly after take-off	
b.	¹ A single-engine approach and go around	
c.	¹ A single-engine approach and landing	
¹ These exercises shall be demonstrated at the assessment of competence for FI for ME aircraft.		

SECTION 5 POSTFLIGHT DE-BRIEFING		
a.	Visual Presentation	
b.	Technical Accuracy	
c.	Clarity of Explanation	
d.	Clarity of Speech	
e.	Instructional Technique	
f.	Use of Models and Aids	
g.	Student Participation	

OTHER EXERCISES (PLEASE SPECIFY)		





Direction de l'Aviation Civile
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INFORMATION NOTE ON DATA PROTECTION NOTICE D'INFORMATION SUR LA PROTECTION DES DONNEES

Personnel licences

Licences du personnel

Personal data are processed for the purpose of aviation safety by guaranteeing that only persons possessing the required competences obtain a pilot licence, aircraft maintenance licence or cabin crew attestation.

The data subject has the right :

- to access to their personal data,
- to rectification or erasure of personal data or restriction of processing,
- to object to processing,

by contacting the data protection officer (dpo@av.etat.lu). Proof of identity has to be included in the request (ex. copy of identity card or passport, licence number, etc.).

Failure to provide the requested data will prevent the issuance, renewal/revalidation or transfer of the licence or attestation.

For more detailed information on the protection of your personal data, please consult our website:

<https://dac.gouvernement.lu/en/data-protection.html>

Les données à caractère personnel sont traitées en vue de la sécurité des activités aériennes en garantissant que seules les personnes possédant les compétences requises obtiennent une licence de pilote, une licence de maintenance d'aéronef ou un certificat de membre d'équipage.

Toute personne concernée a le droit :

- d'accéder à ses données personnelles,
- de demander la rectification ou l'effacement des données personnelles, ou la limitation du traitement,
- de s'opposer au traitement,

en contactant le délégué à la protection des données (dpo@av.etat.lu). Une preuve de l'identité doit être jointe à la demande (ex. copie de la carte d'identité ou du passeport, numéro de la licence, etc.).

Le fait de ne pas fournir les données à caractère personnel requises à la DAC fera obstacle à la délivrance, le renouvellement/la revalidation ou le transfert de la licence ou du certificat en question.

Pour des informations plus détaillées sur la protection de vos données personnelles, veuillez consulter notre site web :

<https://dac.gouvernement.lu/fr/protection-donnees.html>



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