**Application form – Change with prior approval**

Appendix 4 to Aerodrome certification guidelines

**Application for a change with prior approval of DAC at the aerodrome Luxembourg-Findel (ELLX)**

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| Direction de l´Aviation Civile  4, rue Lou Hemmer  L-1748 Luxemburg |

Luxembourg, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The Accountable manager of the aerodrome operator applies for a change **with prior approval of DAC** at the aerodrome Luxembourg-Findel (ELLX).

The change at the aerodrome Luxembourg Findel (ELLX) affects

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|  | Low-visibility operations and procedures |
|  | Changes to the published firefighting category of the aerodrome |
|  | Procedures for higher code letter operation |
|  | Safety Management and Change procedures |
|  | Any changes significantly affecting the organisation chart, policies or culture of the aerodrome operator’s management system |
|  | Changes to any obstacles, developments and other activities within the areas monitored by the aerodrome operator in accordance with ADR.OPS.B.075, which may endanger safety and adversely affect the operation of an aerodrome. |
|  | Changes to the process by which changes not requiring prior approval are managed |

Please, indicate major changes to procedures, organisation and obstacles

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| Major changes: |

**Attachments**

The application shall be attached at least by the following attachments

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|  | New or amended process, procedure or document | Date of document |
|  | Evidences for procedure (eg. Obstacle situation, higher codeletter aircrafts) | Date of document |
|  | In case of changes to obstacles, data of obstacle, amended flight procedures or statement of responsible organisation, AIP amendment or draft, eg. | Date of document |
|  | In case of changes to the RFF category, aircraft mix last 3 years, critical aircraft, calculation of water and foam according regulation (EU) 139/2014. | Date of document |
|  | Description of change | Date of document |
|  | Signed safety (risk) statement or assessment including hazard identification and mitigations | Date of document |
|  | Signed compliance statement of aerodrome operator | Date of document |

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The accountable manager confirms, that the applied change will be **implemented, after receiving** **the written approval of DAC**. This implementation also includes necessary training and qualification of personnel.

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| Date of application | Signature of the accountable manager |