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| DACFRAvecText | DAC Form 104-1  APPLICATION FORM for an ATFM Exemption |

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| A. OPERATOR IDENTIFICATION | | | | | | | | | | |
| **1. Aircraft Operator Name** | | | | **4. Address\*** | | | | | | |
| **2. AOC Number and Validity Date\*** | | | | **5. Phone number\*** | | | | | | |
| **3. AOC State of Issuance\*** | | | | **5. E-mail address** | | | | | | |
| B. AIRCRAFT IDENTIFICATION | | | | | | | | | | |
| **1. Aircraft Registration** | | | | **4. ARC Reference\*** | | | | | | |
| **2. Aircraft Type** | | | | **5. ARC Validity Date\*** | | | | | | |
| **3. Certificate of Airworthiness ref.\*** | | | | **6. ARC State of Issuance\*** | | | | | | |
| **4. CoA State of Issuance\*** | | | | **8. RT Callsign** | | | | | | |
| C. FLIGHT DETAILS (mandatory for single flight request) | | | | | | | | | | |
| **1. Date of the flight and ETD (UTC)** | | | | **4. Aerodrome of Departure**  **ELLX** | | | | **5. Aerodrome of Arrival** | | |
| D. APPLICATION – TYPE OF EXEMPTION (mandatory field for all requests) | | | | | | | | | | |
| **ATFM Exemption** |  | **STS/HEAD** | | |  | **STS/ATFMX** |  | | **STS/HOSP** |  |
| **ATFM Permanent Exemption** |  | **STS/SAR** | | |  |  |  | | **STS/HUM** |  |
|  | | **STS/MEDEVAC** | | |  |  | **STS/STATE** |  |
| **STS/FFR** | | |  |  |  | | **OTHER** |  |
| E. JUSTIFICATION OF THE APPLICATION (mandatory field for all requests) | | | | | | | | | | |
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| **F. POINT OF CONTACT (in the case of an application for a permanent authorisation)** | | | | | | | | | | |
| **1. Name of the Focal Point** | | | | **2. Valid e-mail address** | | | | | | |
| F. SIGNATURE | | | | | | | | | | |
| **I wish to apply for an ATFM Exemption as indicated and confirm that the information contained in this form was correct at the time of application.** | | | | | | | | | | |
| **Date:** | | | **Signature** | | | | | | | |

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| G. DECISION FROM THE COMPETENT AUTHORITY |
| The application **does meet / does not meet\*\*** the requirement for an ATFM measures exemption as required by the applicable regulation and the procedure DAC/NSA/104 and approval is **given/not given** for the use of ATFM exemption in Field 18 of ICAO Flight Plan for the requested flight.. |

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|  | N/A | OK | NOK |
| Application Form |  |  |  |
| Medical Certificate |  |  |  |
| AOC |  |  |  |
| AOC Validity Date |  |  |  |
| CoA |  |  |  |
| CoA Validity Date |  |  |  |
| ARC |  |  |  |
| ARC Validity Date |  |  |  |
| Insurance Policy |  |  |  |
|  | | | |
|  |  | **Approved** | **Refused** |
| Decision |  |  |  |

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| **Reason for refusal (if applicable):** | |
| **National Supervisory Authority** | |
| **Date:** | **Signature:** |

**\* Only applicable for request to a permanent ATFM exemption, in accordance with paragraph 3.3 of the Procedure DAC-NSA104.**

**\*\* Delete as appropriate**

**INFORMATION NOTE ON DATA PROTECTION**

**NOTICE D’INFORMATION SUR LA PROTECTION DES DONNEES**

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| **ATFM Exemptions** |
| **Exemptions ATFM** |

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| Personal data are processed for the purpose of aviation safety in the context of air traffic flow management. | Les données à caractère personnel sont traitées en vue de la sécurité des activités aériennes en relation avec la gestion des courants de trafic aérien. |
| The data subject has the right :   * to access to their personal data, * to rectification or erasure of personal data or restriction of processing, * to object to processing,   by contacting the data protection officer ([dpo@av.etat.lu](mailto:dpo@av.etat.lu)). Proof of identity has to be included in the request (ex. copy of identity card or passport, licence number, etc.). | Toute personne concernée a le droit :   * d’accéder à ses données personnelles, * de demander la rectification ou l’effacement des données personnelles, ou la limitation du traitement, * de s’opposer au traitement,   en contactant le délégué à la protection des données ([dpo@av.etat.lu](mailto:dpo@av.etat.lu)). Une preuve de l’identité doit être jointe à la demande (ex. copie de la carte d’identité ou du passeport, numéro de la licence, etc.). | |
| Failure to provide the requested data will prevent the issuance of the ATFM exemption. | Le fait de ne pas fournir les données à caractère personnel requises à la DAC fera obstacle à la délivrance de l’exemption ATFM. |
| **For more detailed information on the protection of your personal data, please consult our website:**  [**https://dac.gouvernement.lu/en/data-protection.html**](https://dac.gouvernement.lu/en/data-protection.html) | **Pour des informations plus détaillées sur la protection de vos données personnelles, veuillez consulter notre site web :**  [**https://dac.gouvernement.lu/fr/protection-donnees.html**](https://dac.gouvernement.lu/fr/protection-donnees.html) | |

