



## DECLARATION CONCERNING THE OCCASIONAL AND TEMPORARY PROVISION OF SERVICES IN LUXEMBOURG IN ACCORDANCE WITH ARTICLE 7 OF DIRECTIVE 2005/36/CE



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### Important notice:

This form must be completed by any business that wishes to carry out one or more craft activities such as listed by [Grand Ducal Regulation of 1st December 2011](#).

Please return the duly completed form to the Ministry of Small and Medium-Sized Businesses and Tourism  
by post or by email to: [certificats@eco.etat.lu](mailto:certificats@eco.etat.lu)

## 1. Data entry

Fields marked with an \* are mandatory

### Business name and address

Company name \*:

Street and number \*:

Town \*:

Postcode \*:

Country \*:

### List of craft activities carried out in the country of origin




## 2. Documents to be submitted with the application

### EU Member States - 1<sup>st</sup> application

- the EC Directive 2005/36/EC certificate concerning activities carried out in the country of origin which must be issued by a competent administrative authority of the country of origin (e.g. Chamber of Skilled Trades and Crafts, Chamber of Industry), less than 6 months old;
- an extract from the Trade and Companies Register of the country of origin, less than 6 months old;
- a EUR 50 tax stamp purchased from the Registration Duties, Estates and VAT Authority (*Administration de l'enregistrement, des domaines et de la TVA* - AED), or proof of payment (bank transfer statement) of the tax stamp to the account **BCEELULL LU76 0019 5955 4404 7000** with the following communication: pre-registration certificate + surname, first name (if a sole trader) or company name + full address.

**Please note: bank cheques are not accepted.**

**NB: in the event of a change in the manager on whom the CE certificate is based, an application from the same company is to be considered as a 1<sup>st</sup> application.**

### EU Member States - 2<sup>nd</sup> application

- an extract from the Trade and Companies Register of the country of origin, less than 6 months old;
- a EUR 50 tax stamp purchased from the Registration Duties, Estates and VAT Authority (*Administration de l'enregistrement, des domaines et de la TVA* - AED), or proof of payment (bank transfer statement) of the tax stamp to the account **BCEELULL LU76 0019 5955 4404 7000** with the following communication: pre-registration certificate + surname, first name (if a sole trader) or company name + full address.

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### Application for non-EU countries

- an application form for a business permit;
- an extract from the applicant's criminal record or equivalent (certificate of good conduct) issued by the State(s) in which they have resided during the 10 years preceding the application (failing this, an affidavit, i.e. a sworn statement before a notary) that is less than 6 months old;
- a declaration of non-bankruptcy by the technical manager, less than 6 months old and unlimited in time and space, to be made under oath before a notary;
- details concerning the work site (e.g. the address);
- a copy of the technical manager's ID card;
- an extract from the Trade and Companies Register of the country of origin that is less than 6 months old;
- a EUR 50 tax stamp purchased from the Registration Duties, Estates and VAT Authority (*Administration de l'enregistrement, des domaines et de la TVA* - AED), or proof of payment (bank transfer statement) of the tax stamp to the account **BCEELULL LU76 0019 5955 4404 7000** with the following communication: pre-registration certificate + surname, first name (if a sole trader) or company name + full address.

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### 3. Validation

Fields marked with an \* are mandatory

#### Applicant's commitment

The undersigned hereby declares to have filled in all relevant data, that the form is considered complete and that all supporting documents have been attached.

Date \* :

### 4. Send by mail

Fields marked with an \* are mandatory

Please send the duly completed and signed form together with the required documents to the address indicated in the top right corner of this page.

Applicant's handwritten  
signature \*:  
(or digital signature)

### 5. Send by email

Please send the completed form together with scanned copies of the required documents to the following email address:

[certificats@eco.etat.lu](mailto:certificats@eco.etat.lu)